

OFFICIALS EXCHANGE PROGRAMME

The FEI recognises the need for FEI Officials to gain experience through officiating at events on a higher level than those being available in their own country. To enable National Federations to enhance the level of their FEI Officials (but not for status maintenance purposes), the FEI has a programme called:

“Officials Exchange Programme”

Its purpose is to assist National Federations and FEI Officials in getting access to international events and being an official member of the respective team of officials.

The Officials Exchange Programme is available for all FEI Officials in all FEI Disciplines. Each FEI Discipline Department will coordinate its requests and may develop or implement additional criteria.

The requests must be made on the official application form (available on the same page of the FEI website as this document).

The applicants would need to submit the application to the respective FEI Discipline Departments, as follows:

FEI Discipline	Name	Email Address
Jumping	Mrs Isabel Eckes	isabel.eckes@fei.org
Eventing	Mrs Sandra Lecoultre	sandra.lecoultre@fei.org
Dressage, Para-Dressage, Reining	Mrs Anna Milne	anna.milne@fei.org
Endurance, Driving, Para-Driving	Mrs Anna Orgeas	anna.orgeas@fei.org
Vaulting	Mrs Laetitia Gilliéron	laetitia.gillieron@fei.org
Veterinary	Mrs Anne Saez	anne.saez@fei.org

The outline of the process to be followed is:

- Step 1 The applicant should contact the Organising Committee (OC) of the event she/he aspires to gain experience from, and check if she/he can be on the officials’ team for the particular event.
On request the FEI will provide the contact details of the OC.
- Step 2 If the applicant gets a positive response about officiating in that particular event, the applicant should estimate the various expenses – airfare, meals, accommodation, etc. and list these costs in [the application form](#).
- Step 3 After consultation of the applicant’s NF, the FEI then decides on the application and on whether to cover costs in part or full or not at all, and communicates its decision to the applicant and her/his NF.
- Step 4 The applicant should arrange for the travel and accommodation etc. and retain the invoices for the specific expenses that have been agreed to with the FEI in advance.
- Step 5 After the event, the applicant should send invoices, expense claim form and feedback report to the FEI. The FEI reimburses the approved amount to the applicant.

Should you need further information, please contact the discipline representative (as above) or Tammy Thill (Head of Education) tammy.thill@fei.org