

## Minutes

### IJOc Board meeting

Skype, 9 January 2020

Beginning 20:00 CET

---

1. Welcome and opening by President.
2. Approval of previous minutes
3. Organization of RSs and GA
4. Format of seminar – WL explained the procedure for the RS  
The officials from Group B: have to make CES assessment during the seminar  
The officials from Group A: will be not obliged to make CES assessment during the seminar.  
If they decide to make the exam, they will receive FEI Certificate for attendance and if they pass the test the seminar will be considered as their in-person seminar for the next three years.  
If they do not make the exam than they will receive IJOc certificate for attendance (observers)
5. Guests: TS and WL presented the situation with the guest.  
Last two days the guest received emails with the program and additional information.  
So far there was no feedback from Goran. AL will meet Goran next days and will talk with him
6. Registration: It was agreed that giving folders to with the registration is not very environment friendly, we have to try to keep our club “green”. It was given an example with FEI GA, when all the materials are send as electronic documents.
  - a. Folders will be not used
  - b. Agenda GA to be printed in limited quantity
  - c. Program
  - d. Case studies and Case studies Group (after consultation with SE), the format of this session is not confirmed yet. It could be organized as discussion and than groups will be not necessary
  - e. Welcome letter without names will be sent by email to the participantsLanyards: TS to check with Radovan how may were left after last year GA in Amsterdam. *It was checked today (25 w/o plastic pockets and 37 with). Today AB confirmed he will bring 80 from Basel.*  
AL to contact Jane Pelly if she can bring some more. The total number we need is approx. 160 lanyards with budes.  
AL to contact JP and Sharon and to prepare the badges.
7. There are possible scenarios when election during the GA with ballots will be possible.  
Balots, red/green cards – 160 - they are in Radovan house. He will bring them in Prague.
8. WL will bring the scarfs and ties
9. Payment of membership for 2019/2020. There is a problem with the payment of the membership. Some people do not pay every year. At the registration desk people who will

attend the RS but did not pay membership for 2019-2020 they will be asked to pay for both years

10. Auditors 2019

Both elected auditors will not attend GA 2020. AL and CS to contact the them and prepare the audit. Their report will be presented during the GA

11. Auditors 2020. The following names were proposed

Anne Dow and Netty Thijsse van Zanten

*TS to contact them, do they agree to be IJOc auditors for 2020.*

12. Scrutineers: The following names were proposed

Kazuya Hirayama and Patrice Alvado

*TS to contact them*

13. Topics for discussion

In memoriam

Duncan Agnes

TS to contact Kate to provide a photo of Duncan

14. Signs for reservation of seats for the guests at the hall

TS will prepare them

15. Presentations templates

TS to send them to AL, WL and Craig

16. Presents for Bob and Radovan. Same gift as for the guest

Closing the meeting

*Teodor Sheytanov*  
*IJOc Secretary General*